

Solid Grounds/Coffee Shop is currently seeking a Barista/ Sales Floor Associate (30-40 hours weekly)

Solid Grounds/Coffee Shop and the Christian Book Store are housed within the South Carolina Free Will Baptist (SCFWB) State Office. We are a Non-Profit Organization owned by the Free Will Baptist denomination of South Carolina and exist to promote the Gospel of Christ and support missions, churches, pastors, and other denominational approved organizations.

The roles of Barista and Sales Floor Associate are interwoven. Therefore, is important for potential employees to possess the following qualities:

-First and foremost, the employee MUST be a born-again believer in Jesus and attend church on a regular basis. **One of the Job References must be from church leadership** so this can be verified. Because of the nature of this office, it is important for the employee to view their position as, not only a job, but as their “mission field”.

-The right employee for this position must be friendly and able to carry on conversations with customers. Most of our “regulars” like to talk, so the employee needs to maintain good rapport with them.

-This person must be teachable. Between the two roles there are a lot of tasks to learn, manage, and execute. Once learned, these must be completed seamlessly with little to no supervision.

-One other important essential quality of the employee is that of trustworthiness. There is cash handling involved, and there can be times when confidentiality is required. We should be able to trust the employee on these matters.

Specific job duties for the Barista/Sales Floor Associate include, (but may not be limited to):

-Making café drinks (coffee, frappes, lattes, chai, smoothies, etc.)

-Baking (cupcakes, muffins, doughnuts, cookies, etc.)

-Cleaning (bathrooms, mop, vacuum, trash, dishes, café equipment, bookshelves, etc.)

-Answering the phone

-Cash handling
-Receiving payments with point of sale software

-Interacting with walk-in customers

-Interacting with church members

-Being knowledgeable of inventory

-Operating coffee shop equipment with care
-Becoming SC Food Handler Certified through ServSafe

-Keeping supplies stocked (cups, napkins, toilet paper, paper towels, powders, syrups, etc.)

-Maintaining a safe and healthy work environment by adhering to sanitation guidelines set forth by the state of South Carolina.

Our hours of normal operation are Monday-Thursday from 6:15 AM until 5:00 PM, and from 6:15 AM until 11:00 AM on Friday. However, work schedules maybe adjusted accordingly. There may be times when you are asked to work extra hours depending upon the needs of the office.

Experience in a coffee shop or retail setting is preferred, but not required.

If you are interested in applying for the Barista/Sales Floor Associate position at our office please email resumes to bookstore@scfwb.com, or fill out an Application at 1169 Atkinson Street Turbeville, SC Monday-Thursday between the hours of 9:00 AM and 5:00 PM.